Weber Institute of Applied Sciences & Technology

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ParentVUE Access Request Form

This form must be completed and presented *in person*.

ParentVUE is a tool that offers parents the ability to find helpful information to support and guide students through the educational process. Parents can get an inside look at their child's schedule, attendance, and grades. Parents can also use this tool as a means of communication with their child's teachers. With one click, an email can be sent to your child's teacher.

General guidelines for ParentVUE

1. You will need to have a unique email account to set up your username and password. Do not use one of your child's email addresses.
2. Keep your username and password confidential.
3. Please note that assignments will be graded and recorded in a reasonable amount of time. Questions regarding your child's grades should be directed to the individual teacher.
4. Attendance is taken daily in real time. Any questions should be directed at the Main Office.
5. Using ParentVUE should not be a replacement for checking with your child about homework, grades, or assignments. Talk with your child about their daily activities at school. If you feel your child may be having difficulty in school, please contact the teacher.

PARENT NAME	STUDENT NAME	GRADE	DATE OF BIRTH
			/ /

PARENT EMAIL ADDRESS		PHONE NUMBER	
		( ) -	

NOTES:			
		FOR OFFICE USE ONLY	
		RECEIVED ON	/ /
		SENT ON	/ /
		PENDING	
PARENT	**DATE**	OTHER	
	/ /	INITIALS	

HOW TO SET UP PARENTVUE

01

Using your phone, scan the following **QR Code:**

02

Click the **Activate My Account** link

Activate Account

03

Read the Privacy Statement and click the **I Accept** button.

I Accept

04

Enter the First Name, Last Name and **Activation Key** exactly as it appears

05

Type your preferred **Username** and **Password**. The password must be at least 6 characters long and consist of numbers and letters.

06

Click on the **Complete Account Activation** button. Enjoy!

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